

TERMS OF REFERENCE: Expert Research Consultant for Humanitarian and Legal Compliance Research

Duration:	Assignment to be completed by 19 May 2022
Remuneration:	US\$1,000
Proposals:	by 10 April 2022 to jobs@rsn.ngo (w/CV, writing sample)
Selection criteria:	Experience in humanitarian service-delivery, preferably within the protection sector; Experience with US federal funding limitations, including regulations; and Demonstrated written and verbal communication skills; excellent research, analysis, synthesis, and presentation skills.

1. Background

The Refugee Solidarity Network (RSN) is a U.S.-based, tax-exempt, non-profit organization with the mission to protect and expand the rights of refugees. In partnership with advocates and local stakeholders, RSN builds the capacity of local legal actors in key host countries, advocates for rights-based refugee assistance policies and programs, and raises awareness of the refugee experience. Our work comes at the intersection of international humanitarian assistance, migration, and international development.

RSN is undertaking research to clarify and strengthen compliance with international humanitarian guidelines.

2. Purpose of the Consultancy

The primary objective of the assignment is to provide high-level, research-based guidance to inform RSN's future engagement of external stakeholders and service participants.

3. Scope of Consultancy

The Consulting Services to be provided by Consultant shall include, but not be limited to, the following services:

- A. Research the SPHERE standards and other humanitarian services standards and guidelines for guidance on best practices in handling certain sensitive situations where beneficiaries are involved.

Specific scenarios to be presented may include beneficiaries known to have perpetrated or been involved in criminal offenses in their country of origin or host country. Circumstances to be further considered include situations with children or minor beneficiaries and beneficiaries that are unwillingly transacting with terrorist groups (formally designated and not formally designated) to protect family members.

- B. Output: Through your research, formulate a memo outlining your findings and outline those findings and a draft policy for service-providers on how to handle sensitive situations in a presentation to be delivered at the conclusion of the consultancy.
4. Timeframe: Draft memo due 12 May; Final memo due 19 May

5. Remuneration

As a token of appreciation, RSN will pay the Consultant a flat sum of US\$1,000 to be paid upon completion of the assignment and the submission of all deliverables. In addition, RSN will acknowledge the Consultant in final output and any derivative research publications.

6. Confidentiality and Proprietary Interests

The Consultant shall not either during the term or after termination of the assignment, disclose any proprietary or confidential information related to the consultancy service without prior written consent. Proprietary interests on all materials and documents prepared by the consultants under the assignment shall become and remain properties of RSN.